

Faith - General Cleaner Description

Interested applicants, please contact the Faith Lutheran office at 715.677.4631 or faithnhope@wi-net.com.

Job Duties

Performs weekly, monthly, and quarterly cleaning tasks outlined in the *Faith's General Cleaning Checklist* including but not limited to:

- Vacuuming floors & shampooing carpet
- Dusting furniture and fixtures
- Cleaning bathrooms
- Cleaning windows/glass/walls
- Emptying trash & recycling
- Reporting any maintenance concerns and supply needs to: Faith Council Vice President
- May perform other duties as assigned

Qualifications

- High School diploma or equivalent
- Valid Wisconsin driver's license
- Strong organizational skills
- Strong communication skills
- Strong attention to detail
- Be able to work independently with limited supervision
- Previous cleaning experience helpful but not required.

Working Conditions/Physical Demands

- Time commitment:
 - 2 Hours per week for weekly cleaning tasks only
 - 2-6 Hours per week when completing monthly or quarterly tasks in addition to weekly tasks
 - Day shift, but hours are flexible
- Lift up to 50 pounds under $\frac{1}{3}$ of the time
- Stand over $\frac{1}{2}$ of the time
- Walk over $\frac{1}{2}$ of the time
- Sit under $\frac{1}{3}$ of the time
- Ladder usage over $\frac{1}{3}$ of the time

The duties listed should not be interpreted as all-inclusive. This list is intended to identify the major responsibilities and requirements for doing this job. The incumbent may be requested to perform job-related responsibilities and tasks other than stated on this document.

Salary - Starting at minimum wage, hourly based on experience

This position description does not constitute an employment agreement between the employer and employee, and is subject to change by the employers as the needs of the employer and requirements of the job change.

Faith New Hope Joint Parish is an Equal Opportunity employer. In compliance with the Americans and Disabilities Act, the Parish will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employers.

APPENDIX A - Approved List of Contractors

On file at Church Office